

CONFIDENTIAL

5 FEB 1982

DD/A REGISTRY

FILE: 381-1

MEMORANDUM FOR: Director of Logistics

25X1 FROM:
DDA Plans Officer

25X1 SUBJECT: Request for Information

1. The DDA Management Staff is updating a briefing book containing general information and selected topics for the use by the Deputy Director for Administration. To assist in this effort, you are requested to update the attached documents and return them to the DDA Management Staff, Room 7D18 Headquarters,
25X1 ATTN: not later than 26 February 1982.
25X1

2. The Management Staff would also welcome any new/additional information or topics which you may wish to suggest. The subjects should be of major significance and appropriate for the attention
25X1 or interest of senior management.

3. Questions or comments on this request should be referred
25X1 to the DDA Management Staff, ATTN:

Attachments
As Stated

25X1

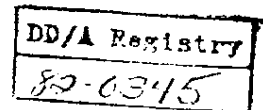
A/MS (5Feb82)

Distribution:

- ig - Adse (w/att)
- ✓ 1 - DDA Subject (w/o att)
- 1 - DDA Chrono (w/o att)
- 1 - DDA/MS Subject (w/o att)
- 1 - DDA/MS Chrono (w/o att)

CONFIDENTIAL

82-6345



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5 FEB 1982

MEMORANDUM FOR: Chief, Planning Staff, OC

25X1 FROM:
DDA Plans Officer

25X1 SUBJECT: Request for Information

1. The DDA Management Staff is updating a briefing book containing general information and selected topics for the use by the Deputy Director for Administration. To assist in this effort, you are requested to update the attached documents and return them to the DDA Management Staff, Room 7D18 Headquarters, 25X1 ATTN: not later than 26 February 1982.

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3. Questions or comments on this request should be referred 25X1 to the DDA Management Staff, ATTN:

Attachments
As Stated

25X1

DA/MS (5Feb82)

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5 FEB 1982

MEMORANDUM FOR: Chief, Plans Group, OTE

25X1 FROM:
DDA Plans Officer

25X1 SUBJECT: Request for Information

1. The DDA Management Staff is updating a briefing book containing general information and selected topics for the use by the Deputy Director for Administration. To assist in this effort, you are requested to update the attached documents and return them to the DDA Management Staff, Room 7D18 Headquarters,
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25X1 ATTN: not later than 26 February 1982.

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25X1

Attachments
As Stated

25X1
DA/MS (5Feb82)

Distribution:
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1 - DDA/MS Chrono (w/o att)

CONFIDENTIAL

12-0345

CONFIDENTIAL

5 Feb 1982

MEMORANDUM FOR: Chief, Management Staff, ODP

25X1 FROM: [REDACTED]
DDA Plans Officer

25X1 SUBJECT: Request for Information [REDACTED]

1. The DDA Management Staff is updating a briefing book containing general information and selected topics for the use by the Deputy Director for Administration. To assist in this effort, you are requested to update the attached documents and return them to the DDA Management Staff, Room 7D18 Headquarters, [REDACTED]

25X1 ATTN: [REDACTED] not later than 26 February 1982. [REDACTED]

2. The Management Staff would also welcome any new/additional information or topics which you may wish to suggest. The subjects should be of major significance and appropriate for the attention or interest of senior management. [REDACTED]

25X1

3. Questions or comments on this request should be referred to the DDA Management Staff, ATTN: [REDACTED]

25X1

Attachments
As Stated

25X1 [REDACTED] (5Feb82)

Distribution:

- orig - Adse (w/att)
- ✓ - DDA Subject (w/o att)
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- 1 - DDA/MS Chrono (w/o att)

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4 FEB 1982

MEMORANDUM FOR: Chief, Policy and Plans Group, OS

25X1 FROM:

[REDACTED]
DDA Plans Officer

25X1 SUBJECT:

Request for Information [REDACTED]

1. The DDA Management Staff is updating a briefing book containing general information and selected topics for the use by the Deputy Director for Administration. To assist in this effort, you are requested to update the attached documents and return them to the DDA Management Staff, Room 7D18 Headquarters, ATTN: [REDACTED] not later than 26 February 1982. [REDACTED]

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3. Questions or comments on this request should be referred to the DDA Management Staff, ATTN: [REDACTED]

Attachments
As Stated

25X1 DDA/MS: [REDACTED] (5Feb82)

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1 - DDA/MS Chrono (w/o att)

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4 FEB 1982

MEMORANDUM FOR: Executive Officer, OIS

FROM: [REDACTED]
DDA Plans Officer

SUBJECT: Request for Information [REDACTED]

1. The DDA Management Staff is updating a briefing book containing general information and selected topics for the use by the Deputy Director for Administration. To assist in this effort, you are requested to update the attached documents and return them to the DDA Management Staff, Room 7D18 Headquarters, ATTN: [REDACTED] not later than 26 February 1982. [REDACTED]

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3. Questions or comments on this request should be referred to the DDA Management Staff, ATTN [REDACTED]

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As Stated

DDA/MS [REDACTED] (5Feb82)

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CONFIDENTIAL

4 FEB 1982

MEMORANDUM FOR: Executive Officer, OMS

25X1 FROM:

[REDACTED]
DDA Plans Officer

25X1 SUBJECT:

Request for Information [REDACTED]

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1. The DDA Management Staff is updating a briefing book containing general information and selected topics for the use by the Deputy Director for Administration. To assist in this effort, you are requested to update the attached documents and return them to the DDA Management Staff, Room 7D18 Headquarters, ATTN: [REDACTED] not later than 26 February 1982. [REDACTED]

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25X1 DDA/MS [REDACTED] (5Feb82)

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